



FOOD CARTS

Prime Downtown
Location for
Milwaukie's First
Food Cart Pod

The first step is to consider where the **Food Cart** will be located. The location will determine which sections of the Municipal Code apply and what permits may be required.

Food Carts are permitted outright on private property in specific zones within Milwaukie, including most of downtown.

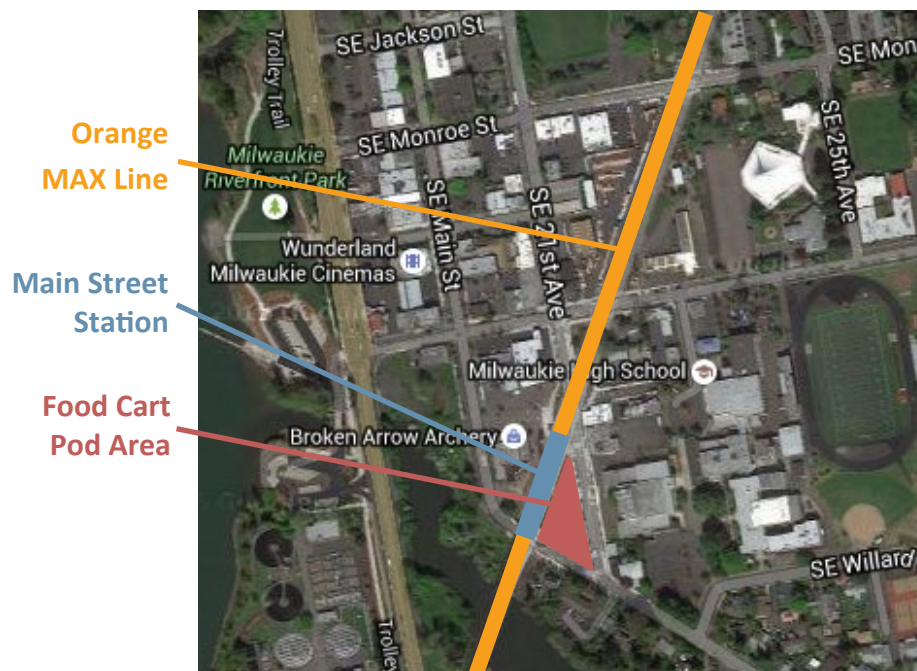


The City of Milwaukie is actively recruiting food carts that are ready to open in a relatively untapped market.

With a perfect site just adjacent to the only light rail station in Downtown Milwaukie, the City has policies in place to help prospective carts get going as soon as possible.

See the reverse side of this flyer for more details about City and County requirements to operate a food cart in Milwaukie.

Food Cart Pod Opportunity Site



CITY REQUIREMENTS

1. First identify location. The location must be in a zone that allows mobile food carts. A Type III land use review process is required in zones where mobile food carts are only allowed as a conditional use.
2. Submit appropriate Clackamas County applications and licenses for mobile food units. Information can be found at <http://www.clackamas.us/publichealth/restaurantlicensing.html>
3. Apply for a City of Milwaukie Business Registration. The form can be found at <http://www.milwaukieoregon.gov/finance/business-registration-1>
4. Apply for any necessary permits. For example, any electrical work will require a permit. Mobile food carts are commercial businesses and all electrical work in or on the cart must be done by a licensed electrical contractor.
5. Comply with the conditions for mobile food carts. They must be entirely self-contained, remain mobile with wheels attached at all times, meet the definition of an eating establishment, and no outside seating.

Food carts without wheels are considered structures, which are subject to development standards and may be subject to downtown design review.

COUNTY REQUIREMENTS

1. Submit a Mobile Unit Plan Review Application, Operating Schedule, Mobile Unit Commissary & Warehouse License Application, and Mobile Unit Commissary/Warehouse Agreement —The purpose of these being to provide information relating to your base of operations, including times and dates of use.
2. Follow any additional requirements on the Applicant's Checklist for Mobile Food Units form.
3. Pay relevant Environmental Health Service License Fees and Plan Review and Construction Fees.
4. Along with those materials submit complete plans of the unit drawn to scale, a list of all equipment necessary for the operation of the unit, and a description of construction materials used on the unit, including surface finishes for floors, walls, ceilings, and countertops.
5. Submit a Restaurant License Application
6. And obtain a Food Handler's License
7. Comply with all of the guidelines within the Oregon Health Authority's Temporary Restaurant Operations Guide

Find all Clackamas County forms and info at <http://www.clackamas.us/publichealth/restaurantlicensing.html>

MORE INFORMATION

For more information about obtaining licensing and locating in the downtown food cart pod contact Alma Flores at floresa@MilwaukieOregon.gov or (503)-786-7652.

Hablamos español. Servicios de Traducción Disponibles.

Amy Koski

Economic Development and Resource Coordinator

Phone: 503-786-7624

koskia@MilwaukieOregon.gov

